



Henry Bradshaw Society

Annual Reports for 2019

ANNUAL MEETING
15 May 2020

Henry Bradshaw Society
Registered UK Charity no. 278781
www.henrybradshawsociety.org

President

Professor Henry Mayr-Harting

Vice-Presidents

Professor Calvin M. Bower
Professor David Ganz
Professor Helmut Gneuss
Miss Barbara Harvey
Professor Michael Lapidge

Chairman of Council

Professor Susan Rankin
Emmanuel College, Cambridge CB2 3AP
email: skr1000@cam.ac.uk

General Secretary

Dr Nicolas Bell
The Library, Trinity College, Cambridge, CB2 1TQ
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Publications Secretary

Professor Rosalind Love
Department of Anglo-Saxon, Norse and Celtic, University of Cambridge
9 West Road, Cambridge CB3 9DP
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Treasurer

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Publisher to the Society

UK: Boydell & Brewer Ltd, Whitwell House, St Audry's Park Road,
Melton, Woodbridge, Suffolk IP12 1SY
North America: Boydell & Brewer Inc., 668 Mount Hope Avenue,
Rochester, NY 14620-2731, USA
www.boydell.co.uk

1. Notice of Annual Meeting

The one hundred and seventeenth Annual Meeting of the Society will be held on Friday 15 May 2020 at 2 p.m. In view of the Covid-19 pandemic, the meeting will take place online using Zoom software, details for the connection to be circulated to members in advance. It will be followed by a meeting of the Society's Council, which members will also be welcome to observe should they wish. We regret that the lecture which has in recent years followed the AGM and Council meeting will not take place this year, but we have every intention of resuming this practice at future meetings.

2. Agenda for Annual Meeting

1. ELECTION OF THE PRESIDENT

To consider the election of a President for 2020–21. Prof. Henry Mayr-Harting was elected President of the Society in 2019 and is willing to stand for re-election.

2. APOLOGIES

To receive apologies for absence.

3. COMMEMORATIONS

4. MINUTES

To receive the Minutes of the one hundred and sixteenth Annual Meeting.

5. STATEMENTS FROM THE CHAIR

6. REPORTS

To receive the Reports of the Secretary and Treasurer.

7. ACCOUNTS

To receive and accept the Accounts for 2019.

8. ELECTION OF VICE-PRESIDENTS

To consider the election of Vice-Presidents of the Society.

9. ELECTION OF THE ADMINISTRATIVE OFFICERS

To report that the Officers of the Council for 2019–20 elected by the 2018 Annual Meeting were as follows:

Chairman	Professor Susan Rankin
General Secretary	Dr Nicolas Bell
Publications Secretary	Professor Rosalind Love
Treasurer	Dr Bernard Moreton

To consider the election of Officers for 2020–21.

10. ELECTION OF COUNCIL

To report that the membership of Council is as follows:

— The Administrative Officers of Council

— Additional elected members, as follows:

- (a) elected 2017, to serve until 2020: Dr Daniel DiCenso, Dr Helen Gittos, Professor David Ganz, Dr Henry Parkes, Dr Frank Lawrence
- (b) elected 2018, to serve until 2021: Professor Katy Cubitt, Professor Sarah Hamilton, Dr David Pelteret, Professor Tessa Webber
- (c) elected 2019, to serve until 2022: The Rev'd Dr Michael Lang, Professor Nigel Morgan, Dr Eleanor Giraud, Dr Alan Thacker

The additional members elected under (a) above now retire, and are eligible for re-election.

To consider the election of members of Council.

(Will members of the Society note that under item 21 of the Constitution nominations for new members of Council must be made in writing to the Secretary. Members wishing to make nomination

should ensure that their candidate is willing to stand, and that the nomination is received by the General Secretary on or before Monday 11 May 2020.)

11. ELECTION OF ACCOUNTS EXAMINER

To report that the Annual Meeting of 2019 resolved to invite Mr Patrick Clinton to undertake the duties of Independent Accounts Examiner for the year, and that Mr Clinton subsequently agreed.

To consider the appointment of the Independent Accounts Examiner for the year 2020.

12. ANNUAL MEETING 2021

To consider the date, location and format of the one hundred and eighteenth Annual Meeting.

13. ANY OTHER BUSINESS

3. Minutes of the one hundred and sixteenth Annual Meeting, 26 April 2019

The one hundred and sixteenth Annual Meeting of the Society was held on Friday 26 April 2019 at 2 p.m. in the Faculty Board Room, English Faculty, 9 West Road, Cambridge.

Those present were Professor Henry Mayr-Harting (President-elect), Professor Michael Lapidge (Vice-President), Dr Nicolas Bell (Secretary), Dr Dan DiCenso, Professor David Ganz, Dr Helen Gittos, Professor Sarah Hamilton, the Rev'd Dr Michael Lang, Professor Nigel Morgan, Professor Susan Rankin, Dr Alan Thacker, Professor Tessa Webber. Dr Bernard Moreton (Treasurer) and Dr Henry Parkes participated in the meeting via Skype.

1. Professor Lapidge, as Vice-President, proposed the election of Professor Mayr-Harting as President. The proposal was accepted, and the President took the chair.
2. Apologies were received from Professor Katy Cubitt, Dr Eleanor Giraud, Professor Helmut Gneuss, Mr Christopher Hodkinson, Prof. Ann M. Hutchison, Dr Rosalind Love, Dr David Pelteret, Dom Alcuin Reid, Deacon James Scheer, the Rev'd Canon Dr John Toy, Fr Anthony Ward SM and the Rev'd Michael G. Witczak SLD.
3. The minutes of the one hundred and fifteenth meeting were received as an accurate record and signed by the President.
4. The President recorded his pleasure at having been elected, but his embarrassment at never yet having joined the Society despite making much use of many of its volumes over many years. He commended the Society's ongoing activities and noted with pleasure its international scope.
5. The Secretary and Treasurer presented their reports, and the Treasurer circulated Book Reports for 2018.
6. The Treasurer presented the Accounts, which had been examined by the Independent Examiner. The meeting accepted and formally approved the accounts. The Treasurer was thanked for his work in preparing them. It was agreed that the Secretary would write to Mr Patrick Clinton to thank him for his work in examining the accounts, and would file the accounts with the Charity Commission.
7. The meeting voted unanimously that the Officers of the Council for the year 2019–20 should be as follows (proposed by David Pelteret, seconded by Nigel Morgan):

Chairman	Professor Susan Rankin
General Secretary	Dr Nicolas Bell
Publications Secretary	Dr Rosalind Love
Treasurer	Dr Bernard Moreton
9. The meeting considered the membership of the Council. The terms of appointment of Dr Eleanor Giraud, Professor Nigel Morgan and Dr Alan Thacker expired at this meeting. All had expressed willingness to serve for a further period, and were re-elected until the Annual Meeting of 2022. Mr Christopher Hodkinson, whose period of office also expired, was minded not to seek re-election for the time being, and the Secretary agreed to convey thanks to him for his work on the Society's behalf during his period of office. The Rev'd Dr Uwe Michael Lang, parish priest of the London Oratory, was elected to the Council until 2022.
10. The meeting considered the appointment of an Independent Examiner of the Accounts for 2019. The Treasurer reported that Mr Patrick Clinton had offered to serve in this capacity once again, and the meeting agreed unanimously to accept his kind offer.

11. It was agreed that the one hundred and seventeenth Annual Meeting would be held in Cambridge on Friday 15 May 2020 at 2 p.m.
12. The meeting ended at 2.44 p.m.

4. Secretary's Report

The main activity of the Henry Bradshaw Society over the past year has been the publication in December 2019 of Pádraig Ó Riain's edition of the Martyrology of the Irish monastery in Regensburg (the *Schottenkloster*), based on MS 40 of the Bischöfliche Zentralbibliothek in Regensburg. This is the third volume in a series of editions of martyrologies which Professor Ó Riain has offered to the Society. It was issued as volume 124 of the Main Series, and a generous grant from the Senate of the National University of Ireland allowed it to be sent to members against subscriptions for a single year, 2015.

Several volumes remain in advanced states of preparation, and at the time of writing the volume most likely to appear next will be an edition by Dr David Pratt of English coronation *ordines* of the ninth and early tenth centuries.

Following the Annual Meeting in April 2019, Professor David Ganz delivered a lecture on 'Charlemagne and the Birth of the Gospel Lectionary', which was very well attended and drew a lively discussion from its audience. The Council has drawn up a list of further names to invite to deliver lectures in future years, but made the recent decision not to hold a lecture in 2020 in view of the Covid-19 pandemic. The Society has also continued to sponsor the series of seminars on the history of liturgy on Monday evenings at the Institute of Historical Research in the Senate House of the University of London. The programme is posted at <https://www.history.ac.uk/events/seminar/history-liturgy> (with a link from the Society's website). These events, all of which have been free to attend, have attracted new members to the Society and, more importantly, have demonstrated a continuing and expanding interest in medieval liturgy among a wide audience. The Society's website and its Twitter account have also served to increase and expand our charitable purposes and our public benefit beyond those benefits which already apply to our members.

In the course of the past year the Society welcomed eight new members: Mr Charles Cowper (Cambridge), Mr Matthäus Freitag (Paderborn), Dr David Pratt (Cambridge), Dr Jesus Rodríguez Viejo (Aberdeen), Dr Alexandra Sheldon (Cromwell, Connecticut), Professor Tom Watson (Winchester), the Rev'd Daren J. Zehnle (Ashland, Illinois) and the Abadía de la Santa Cruz (Madrid).

Nicolas Bell
Hon. General Secretary
29 April 2020

5 Treasurer's Report for 2019

The Independently Examined Accounts are set out below in the usual format. A statement of income and expenditure by volume will be available as usual at the Annual Meeting, together with the accounts to date for 2020

Early in 2019 we finally closed our current account with Child & Co, and transferred that balance to our CAF Cash account. Our connection with Child & Co, set up presumably at the foundation of the Society, has therefore finally been ended.

The 2019 accounts contain a Capital Overheads entry in the Accumulated Fund Movements and in the Cash Book, which represents the cost of renewing our Internet Domain registration, Invoices for that went astray in the email systems, probably as a result of a false identification as spam. This will (I hope) not recur, and is set as 'Capital' so that it does not affect the overheads posted to Work in Progress (ie as costs against a future volume). The normal cost of internet operation is contained within the Stationery and Internet heading in the Cash Book.

The Cash Book also includes a disbursements of £600.00 from the Burr bequest, representing two separate payments of £300.00, one a late request for the 2018 seminar costs, and the other the expected request for the 2019 costs.

The finances of the Society remain healthy, despite the continuing low interest rates, and well-prepared to fund the volumes in preparation.

Bernard Moreton
Honorary Treasurer
30 January 2020

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BALANCE SHEET

VOLUMES IN PROGRESS

Vol 123: English Monastic Litanies 3

Actual costs		Revenue	
7889.00 Printing	-	9606.50 Subs 2013-14	-
1455.30 Distribution	-		
235.99 General o/heads 2013-14	-		
Tfr to Accumulated Fund			
-9580.29 Tfr DB to Acc. Fund	-	-9606.50 Tfr CR to Acc. Fund	-
<u>0.00</u> (Subtotal)	<u>0.00</u>	<u>0.00</u> (Subtotal)	<u>0.00</u>

Vol 124: Martyrology of the Schottenkloster

Actual costs		Revenue	
- Printing	2592.00	- Subs 2015	4695.50
- General o/heads 2015	104.44		
Provisionals			
- Printing (provisional)	2592.00		
- Distribution (prov)	1510.00		
<u>0.00</u> (Subtotal)	<u>6798.44</u>	<u>0.00</u> (Subtotal)	<u>4695.50</u>

WIP NOT YET ASSIGNED

Provisionals 2015			
104.44 O/heads 2015	-	4491.50 Subscriptions 2015	-
Provisionals 2016			
91.16 O/heads 2016	91.16	4488.50 Subscriptions 2016	4528.50
Provisionals 2017			
260.24 O/heads 2017	260.24	4309.20 Subscriptions 2017	4369.70
Provisionals 2018			
148.39 O/heads 2018	148.39	4207.50 Subscriptions 2018	4330.50
Provisionals 2019			
- O/heads 2019	161.45	2452.50 Subscriptions 2019	3995.00
Provisionals 2020			
		- Subscriptions 2020	2107.50
<u>604.23</u> (Subtotal)	<u>661.24</u>	<u>19949.20</u> (Subtotal)	<u>19331.20</u>

ASSETS AND LIABILITIES

ASSETS

148897.88 Current Bank Accounts 152471.04

LIABILITIES

235.50 Prepaid subs suspense 419.71

- WIP accruals 4102.00

Benefactions

46087.65 Martin Burr Legacy 45727.33

149502.11 **BALANCE SHEET DB** 159930.72

66272.35 **BALANCE SHEET CR** 74275.74

REPRESENTING

79173.05 Acc. Fund b/f 83229.76

4056.71 Transfer to Acc. Fund 2425.22

83229.76 Acc. Fund c/f 85654.98

83229.76 **NETT ASSETS** 85654.98

CASH MOVEMENTS

2018	2019	2018	2019
33.26 Postage & telephone	27.92	4893.04 Subscriptions	4263.98
45.12 Stationery, Internet, etc	24.93		
- Capital Overheads	184.01		
70.00 Bank Charges	60.00	103.68 Bank Interest	799.17
- Benefactions - Expenditure	600.00	408.27 Income Tax Repayments	199.14
7889.00 Main Series Printing	2592.00	4162.70 Royalties	1848.33
7.00 Back issue costs	-	284.90 Further Royalties	-
0.01 Warehousing	48.60		
<u>8044.39 (Subtotal)</u>	<u>3537.46</u>	<u>9852.59 (Subtotal)</u>	<u>7110.62</u>
Postings Contra		Postings contra	
-7.01 Accumulated Funds	-232.61	-4966.57 Accumulated Funds	-2848.91
-7889.00 Wip Publication Costs	-2592.00	-5037.50 Wip Revenue Accounts	-4077.50
-148.38 Wip Overhead Accounts	-112.85		
- Assets/Liabilities	-600.00	151.48 Assets/Liabilities	-184.21
<u>0.00 (Totals)</u>	<u>0.00</u>	<u>0.00 (Totals)</u>	<u>0.00</u>

Signed on behalf of all the trustees :

<i>(signed)</i> M.B.Moreton <i>Honorary Treasurer</i>	<i>Date:</i> 30 January 2020
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Independent examiner's report on the accounts for the period 1 January 2019 to 31 December 2019.

To the Officers of the Henry Bradshaw Society:

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination included a review of the accounting records kept by the Treasurer and a comparison of the banking accounts and either source documents, or copies of same, with those records. The examination also gave consideration as to unusual items or disclosures in the accounts.

My queries and clarifications were resolved by the Treasurer and all evidence provided enabled satisfactory completion of my review and there were no unusual items or disclosures identified.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

I have concluded that the accounts placed before you represent a fair and accurate record of the financial position of the Charity.

<i>(signed)</i> P.L.Clinton <i>Independent Examiner</i>	<i>Date:</i> 31/1/2020
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'Statement on Reserves, approved by Council at its meeting on 26 April 2016

The Society holds no permanent endowment, and all its funds are expendable. Trustees regularly review the level of reserves required to meet the Charity's commitments to subscribers, for subscriptions received, and to editors, for volumes in various stages of preparation, and consider the consequences of a major reduction in income or increase in expenditure. Since the Society has generally issued publications in arrears to members paying subscriptions, it has been protected from the risk of amounting debts by allowing major expenditure only to follow accrual of income. The Trustees consider this policy to be sufficiently prudent in the circumstances.

The object of the Society is the advancement of religion and to educate the public in religious knowledge in particular by undertaking liturgical study and research and publishing the useful results thereof; in furtherance of these objects but no further or otherwise:

(a) to print and publish facsimiles documents rare editions and manuscripts and such other works as may be deemed desirable;

(b) to promote lectures and meetings;

(c) to acquire receive and administer any copyrights and rights in the nature of copyrights relating to the foregoing objects.