



Henry Bradshaw Society

Annual Reports for 2015

ANNUAL MEETING
26 April 2016

Henry Bradshaw Society

Registered UK Charity no. 278781
www.henrybradshawsociety.org

President

Dom Cuthbert Johnson OSB

Vice-Presidents

Professor Helmut Gneuss
Miss Barbara Harvey
Professor Michael Lapidge
The Revd Professor R. W. Pfaff

Chairman of Council

Professor Susan Rankin
Emmanuel College, Cambridge CB2 3AP
email: skr1000@cam.ac.uk

General Secretary

Dr Nicolas Bell
The Library, Trinity College, Cambridge, CB2 1TQ
email: njb25@cam.ac.uk

Publications Secretary

Dr Rosalind Love
Department of Anglo-Saxon, Norse and Celtic, University of Cambridge
9 West Road, Cambridge CB3 9DP
email: rcl10@cam.ac.uk

Treasurer

Dr M. B. Moreton
Beechurst, Glastonbury Road, West Pennard, Glastonbury BA6 8NH
email: hbs.treasurer@gmail.com

Publisher to the Society

UK: Boydell & Brewer Ltd, Whitwell House, St Audry's Park Road,
Melton, Woodbridge, Suffolk IP12 1SY
North America: Boydell & Brewer Inc., 668 Mount Hope Avenue,
Rochester, NY 14620-2731, USA
www.boydell.co.uk

1 Notice of Annual Meeting

The one hundred and thirteenth Annual Meeting of the Society will be held on Tuesday 26 April 2016 at 12 noon in the reading room of the Gerald Coke Handel Collection at the Foundling Museum, Brunswick Square, London WC1N 1AZ. The Museum is very close to Russell Square tube station, and a ten-minute walk down Judd St from Kings Cross and St Pancras stations (see foundlingmuseum.org.uk/contact).

The meeting will be followed by a sandwich lunch, after which the Society's Council will meet. Members are welcome to attend the lunch and the Council meeting in addition to the Annual Meeting. They are asked to make themselves known to the Museum staff at the entrance, who will direct them to the meeting room on the second floor.

2 Agenda for Annual Meeting

1. APOLOGIES

To receive apologies for absence.

2. COMMEMORATIONS

3. MINUTES

To receive the Minutes of the one hundred and twelfth Annual Meeting.

4. STATEMENTS FROM THE CHAIR

5. REPORTS

To receive the Reports of the Secretary and Treasurer.

6. ACCOUNTS

To receive and accept the Accounts for 2015.

7. ELECTION OF THE PRESIDENT

To report that the Annual Meeting of 2015 elected Dom Cuthbert Johnson as President of the Society for 2015–16.

To consider the election of the President for 2015–16.

9. ELECTION OF THE ADMINISTRATIVE OFFICERS

To report that the Officers of the Council for 2015–16 elected by the 2015 Annual Meeting were as follows:

Chairman

General Secretary

Professor Susan Rankin

Dr Nicolas Bell

Publications Secretary
Treasurer

Dr Rosalind Love
Dr Bernard Moreton

To consider the election of Officers for 2016–17.

10. ELECTION OF COUNCIL

To report that the membership of Council is as follows:

- The Administrative Officers of Council
- Additional elected members, as follows:

(a) *elected 2013, to serve until 2016*: Professor Nigel Morgan, Mr Christopher Hodkinson, the Rev'd Canon Dr John Toy.

(b) *elected 2014, to serve until 2017*: Professor David Ganz, Dr Alan Thacker, Dr Henry Parkes, Dr Frank Lawrence.

(c) *elected 2015, to serve until 2017*: Dr Daniel DiCenso, Dr Helen Gittos

(d) *elected 2015, to serve until 2018*: Dr Catherine Cubitt, Professor Sarah Hamilton, Dr David Pelteret, Fr Anthony Ward.

The additional members elected under (a) above now retire, and are eligible for re-election.

To consider the election of members of Council. (*Will members of the Society note that under item 21 of the Constitution nominations for new members of Council must be made in writing to the Secretary. Members wishing to make nomination should ensure that their candidate is willing to stand, and that the nomination is received by the General Secretary on or before Monday 25 April 2016.*)

11. ELECTION OF ACCOUNTS EXAMINER

To report that the Annual Meeting of 2015 resolved to invite Mr Patrick Clinton to undertake the duties of Independent Accounts Examiner for the year, and that Mr Clinton subsequently agreed.

To consider the appointment of the Independent Accounts Examiner for the year 2016.

12. ANNUAL MEETING 2017

To consider the date and location of the one hundred and fourteenth Annual Meeting.

13. ANY OTHER BUSINESS

3 Minutes of the Annual Meeting, 28 April 2015

The one hundred and twelfth Annual Meeting of the Society was held on Tuesday 28 April 2015 at 12.10 p.m. in Meeting Room K of the British Library, London.

Those present were Dom Cuthbert Johnson OSB (President, in the Chair), Dr Nicolas Bell, Dr Catherine Cubitt, Dr David Ganz, Dr Eleanor Giraud, Mr Christopher Hodgkinson, Professor Nigel Morgan, Dr David Pelteret, Professor Susan Rankin, Dr Alan Thacker, the Rev'd Canon Dr John Toy and Fr Anthony Ward.

Apologies for absence were received from Mr Patrick Clinton, Professor Helmut Gneuss, Dr Catherine Harbor, Dr Yitzhak Hen, Professor Michael Lapidge, Dr Frank Lawrence, M. Jean-Loup Lemaitre, Dr Rosalind Love, Dr Bernard Moreton, Dr Henry Parkes, the Rev'd Professor Richard Pfaff, Dom Alcuin Reid, Dr Elizabeth Robinson, Deacon James Scheer, the Rev'd Michael G. Witczak and Mr Steven Woodward.

1. MINUTES

The Minutes of the one hundred and eleventh Annual Meeting were received and signed.

2. COMMEMORATIONS

There were no commemorations.

3. STATEMENTS FROM THE CHAIR

The President thanked the Treasurer, Chairman of Council and Secretary for their work over the year, and looked forward to the discussion of the Society's future directions which would form part of the Council meeting later in the day.

4. REPORTS

The Reports of the Secretary and the Treasurer were considered.

5. ACCOUNTS

The Secretary presented the accounts on the Treasurer's behalf. No Gift Aid claim was made in 2013, but a double claim had been made for 2012-13 and 2013-14. Interest rates continue at a low ebb, so the real value of the reserves continues to shrink. The Society's Reserves Policy had been reviewed, and a revised version would be approved by Council in time for the submission of the accounts to the Charity Commission.

The meeting approved the accounts. Dr Moreton was thanked in his absence for the considerable work he had again undertaken leading to their preparation, and it was requested that the Secretary write to Mr Clinton to thank him for his independent examination of them.

6. ELECTION OF THE PRESIDENT

Abbot Cuthbert Johnson was elected President for the year 2015-16.

7. ELECTION OF A VICE-PRESIDENT

Professor Michael Lapidge was elected as an Honorary Vice-President, for an indefinite period, in recognition of his considerable service to the Society and to liturgical studies over many years.

7. ELECTION OF OFFICERS

The following elections were made for 2015–16:

<i>Chairman of Council:</i>	Professor Susan Rankin
<i>General Secretary:</i>	Dr Nicolas Bell
<i>Publications Secretary:</i>	Dr Rosalind Love
<i>Treasurer:</i>	Dr Bernard Moreton

8. ELECTION OF COUNCIL

Professor Sarah Hamilton was elected and Dr Catherine Cubitt, Dr David Pelteret and Fr Anthony Ward were re-elected to the Council for a period of three years, to serve until 2018. Additionally, Dr Helen Gittos and Dr Daniel DiCenso were elected to serve until 2017, in order to give a more even spread of retirement dates.

9. INDEPENDENT ACCOUNTS EXAMINER

The Meeting resolved to invite Mr Patrick Clinton to undertake the duties of Independent Accounts Examiner for the financial year 1 January – 31 December 2015.

10. ANNUAL MEETING 2016

The General Secretary having announced his departure from the British Library, there ensued a discussion of whether future meetings should be held elsewhere in London, or in Cambridge, where several members of the Council happen to live. It was agreed that locations could vary in future, but that the 2016 meeting should be held in London on Tuesday 26 April, at a location to be determined by the Secretary.

The Secretary later confirmed that a room in the Foundling Museum, Brunswick Square would be made available to the Society on this date.

There being no other business, the Meeting concluded at 12.40 p.m.

4 Report of the Secretary for 2015

In terms of the Society's core activity of publication, I regret to report that 2015 has been a fallow year. However, there has been a great deal of editorial activity, and this should lead to 2016 more than compensating for the apparent deficit. The third and final volume of Nigel Morgan's edition of *English Monastic Litanies of the Saints after 1100* is in its final stages of preparation, and it is hoped to submit the text to the publisher in the next few weeks. Meanwhile, Calvin M. Bower's two-volume edition of the *Liber Ymnorum* of Notker Balbulus has been completed, edited and largely typeset. The volumes are presently being prepared by the publisher, and will be sent out to members later this year.

Work has also begun on the design of a new website for the Society, which it is hoped will offer a more versatile means of disseminating information about liturgical studies.

During the year we have welcomed eight new members into the Society: Mr John W. Briggs (Waterlooville), Ms Rebecca Browett (Welwyn), Dr John R. Davies (Glasgow), Mr Paweł Figurski (Raciaz, Poland), Dr Emma Hornby (Bristol), Dr Giordano Monzio-Compagnoni (Milan), Fr John Schnakenberg OP (Oxford), and Dr Nicole Volmering (Dublin).

Nicolas Bell
General Secretary
10 April 2016

5 Treasurer's report for 2015

The Independently Examined Accounts are set out below in the usual format. A statement of income and expenditure by volume will be available as usual at the Annual Meeting, together with the accounts to date for 2016.

The finances of the Society remain healthy, and well-prepared to fund the volumes in preparation.

Bernard Moreton
Honorary Treasurer
31 January 2016

The Henry Bradshaw Society
Statement of Accounts for the year ending 31 December 2015

2014	2015	2014	2015									
ACCUMULATED FUND MOVEMENTS												
55.70	-	82.00	41.00									
Capital Overheads			Back Subscriptions									
Non-subscription publishing		2.44	Non-Attributable Subs									
		1843.68	General Royalty Income									
500.00	-	432.90	Income Tax Repayments									
S7: Divine Office in A/S England		681.71	Bank Interest									
		155.82	Sundries									
555.70	0.00	3198.55	2051.03									
(Subtotal)		(Subtotal)	2051.03									
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; text-align: right;">2642.85</td> <td style="width: 60%;">Total movement</td> <td style="width: 25%; text-align: right;">2051.03</td> </tr> <tr> <td style="text-align: right;">62911.44</td> <td>Acc. Fund b/f</td> <td style="text-align: right;">65554.29</td> </tr> <tr> <td style="text-align: right;">65554.29</td> <td>Acc. Fund c/f</td> <td style="text-align: right;">67605.32</td> </tr> </table>				2642.85	Total movement	2051.03	62911.44	Acc. Fund b/f	65554.29	65554.29	Acc. Fund c/f	67605.32
2642.85	Total movement	2051.03										
62911.44	Acc. Fund b/f	65554.29										
65554.29	Acc. Fund c/f	67605.32										

BALANCE SHEET

VOLUMES IN PROGRESS

WIP NOT YET ASSIGNED

Provisionals 2009

168.30	O/heads 2009	168.30	5142.50	Subscriptions 2009	5162.00
--------	--------------	--------	---------	--------------------	---------

Provisionals 2010

103.12	O/heads 2010	103.12	5060.55	Subscriptions 2010	5081.05
--------	--------------	--------	---------	--------------------	---------

Provisionals 2011

71.99	O/heads 2011	71.99	4827.80	Subscriptions 2011	4848.30
-------	--------------	-------	---------	--------------------	---------

Provisionals 2012

92.81	O/heads 2012	92.81	4657.50	Subscriptions 2012	4678.00
-------	--------------	-------	---------	--------------------	---------

Provisionals 2013

85.68	O/heads 2013	85.68	4505.00	Subscriptions 2013	4546.00
-------	--------------	-------	---------	--------------------	---------

Provisionals 2014

150.31	O/heads 2014	150.31	4099.00	Subscriptions 2014	4304.00
--------	--------------	--------	---------	--------------------	---------

Provisionals 2015

-	O/heads 2015	104.44	2060.00	Subscriptions 2015	4023.00
---	--------------	--------	---------	--------------------	---------

Provisionals 2016

			-	Subscriptions 2016	2528.50
--	--	--	---	--------------------	---------

<u>672.21</u>	(Subtotal)	<u>776.65</u>	<u>30352.35</u>	(Subtotal)	<u>35170.85</u>
---------------	-------------------	---------------	-----------------	-------------------	-----------------

ASSETS AND LIABILITIES

ASSETS

141135.24	Bank Accounts	148129.30
-----------	---------------	-----------

LIABILITIES

242.74	Prepaid subs suspense	471.71
--------	-----------------------	--------

Benefactions

45658.07	Martin Burr Legacy	45658.07
----------	--------------------	----------

<u>141807.45</u>	BALANCE SHEET DB	<u>148905.95</u>	<u>76253.16</u>	BALANCE SHEET CR	<u>81300.63</u>
------------------	-------------------------	------------------	-----------------	-------------------------	-----------------

REPRESENTING		
62911.44	Acc. Fund b/f	65554.29
2642.85	Transfer to Acc. Fund	2051.03
<u>65554.29</u>	Accumulated Fund c/f	<u>67605.32</u>

<u>65554.29</u>	NETT ASSETS	<u>67605.32</u>
-----------------	--------------------	-----------------

Signed on behalf of all the trustees :

<i>(signed)</i> M B Moreton <i>Honorary Treasurer</i>	<i>Date:</i> 26 January 2016
--	------------------------------

Independent examiner's report on the accounts for the period 1 January 2015 to 31 December 2015

To the officers of the Henry Bradshaw Society:

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination included a review of the accounting records kept by the Treasurer and a comparison of the banking accounts and either source documents, or copies of same, with those records. The examination also gave consideration as to unusual items or disclosures in the accounts.

My queries and clarifications were resolved by the Treasurer and all evidence provided enabled satisfactory completion of my review and there were no unusual items or disclosures identified.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

I have concluded that the accounts placed before you represent a fair and accurate record of the financial position of the Charity.

<i>(signed)</i> P L Clinton <i>Independent Examiner</i>	<i>Date:</i> 27 January 2016
--	------------------------------

The object of the Society is the advancement of religion and to educate the public in religious knowledge in particular by undertaking liturgical study and research and publishing the useful results thereof; in furtherance of these objects but no further or otherwise:

(a) to print and publish facsimiles documents rare editions and manuscripts and such other works as may be deemed desirable;

(b) to promote lectures and meetings;

(c) to acquire receive and administer any copyrights and rights in the nature of copyrights relating to the foregoing objects.