



Henry Bradshaw Society

Annual Reports for 2013

ANNUAL MEETING
29 April 2014

Henry Bradshaw Society

Registered UK Charity no. 278781
www.henrybradshawsociety.org

President

Dom Cuthbert Johnson OSB

Vice-Presidents

Professor Helmut Gneuss
Miss Barbara Harvey
The Revd Professor R. W. Pfaff

Chairman of Council

Professor Susan Rankin
Emmanuel College, Cambridge CB2 3AP
email: skr1000@cam.ac.uk

General Secretary

Dr Nicolas Bell
Music Collections, The British Library, 96 Euston Road, London NW1 2DB
email: Nicolas.Bell@bl.uk

Publications Secretary

Dr Rosalind Love
Department of Anglo-Saxon, Norse and Celtic, University of Cambridge
9 West Road, Cambridge CB3 9DP
email: rcl10@cam.ac.uk

Treasurer

Dr M. B. Moreton
Waterloo House, High Street, Rolvenden, Cranbrook, Kent TN17 4LN
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Assistant Treasurer

Mr Peter Jackson
5A Green Place, Oxford OX1 4RF
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Publisher to the Society

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1 Notice of Annual Meeting

The one hundred and eleventh Annual Meeting of the Society will be held on Tuesday 29 April 2014 at 12 noon in the Meeting Room K, The British Library, 96 Euston Road, London NW1 2DB.

The meeting will be followed by a sandwich lunch, after which the Society's Council will meet. Members are welcome to attend the lunch and the Council meeting in addition to the Annual Meeting. The Secretary will collect members from the Information Desk in the entrance hall of the British Library at 12 noon.

2 Agenda for Annual Meeting

1. APOLOGIES

To receive apologies for absence.

2. COMMEMORATIONS

3. MINUTES

To receive the Minutes of the one hundred and tenth Annual Meeting.

4. STATEMENTS FROM THE CHAIR

5. REPORTS

To receive the Reports of the Secretary and Treasurer.

6. ACCOUNTS

To receive and accept the Accounts for 2013.

7. ELECTION OF THE PRESIDENT

To report that the Annual Meeting of 2013 elected Dom Cuthbert Johnson as President of the Society for 2013–14.

To consider the election of the President for 2014–15.

8. ELECTION OF THE ADMINISTRATIVE OFFICERS

To report that the Officers of the Council for 2013–14 elected by the 2013 Annual Meeting were as follows:

<i>Chairman</i>	Professor Susan Rankin
<i>General Secretary</i>	Dr Nicolas Bell
<i>Publications Secretary</i>	Dr Rosalind Love
<i>Treasurer</i>	Dr Bernard Moreton
<i>Assistant Treasurer</i>	Mr Peter Jackson

To consider the election of Officers for 2014–15.

9. ELECTION OF COUNCIL

To report that the membership of Council is as follows:

- The Administrative Officers of Council
- Additional elected members, as follows:

(a) *elected 2011, to serve until 2014*: Professor David Ganz, Dr Alan Thacker, Dr Henry Parkes, Dr Frank Lawrence.

(b) *elected 2012, to serve until 2015*: Dr Catherine Cubitt, Professor Michael Lapidge, Dr David Pelteret, Fr Anthony Ward.

(c) *elected 2013, to serve until 2016*: Professor Nigel Morgan, Mr Christopher Hodkinson, the Rev'd Canon Dr John Toy.

The additional members elected under (a) above now retire, and are eligible for re-election.

To consider the election of members of Council. (*Will members of the Society note that under item 21 of the Constitution nominations for new members of Council must be made in writing to the Secretary. Members wishing to make nomination should ensure that their candidate is willing to stand, and that the nomination is received by the General Secretary on or before Friday 25 April 2014.*)

10. ELECTION OF ACCOUNTS EXAMINER

To report that the Annual Meeting of 2013 resolved to invite Mr Patrick Clinton to undertake the duties of Independent Accounts Examiner for the year, and that Mr Clinton subsequently agreed.

To consider the appointment of the Independent Accounts Examiner for the year 2014.

11. ANNUAL MEETING 2015

To consider the date of the one hundred and twelfth Annual Meeting.

12. ANY OTHER BUSINESS

3 Minutes of the Annual Meeting, 16 April 2013

The one hundred and tenth Annual Meeting of the Society was held on Tuesday 16 April 2013 at 2 p.m. in the Meeting Room H of the British Library, London.

Present:

Dom Cuthbert Johnson OSB (President, in the Chair), Dr Nicolas Bell, Dr Rosalind Love, Professor Nigel Morgan, Dr Henry Parkes, Dr David Pelteret, Professor Jane Roberts, Dr Alan Thacker, Professor Susan Rankin, Professor David Ganz, Mr Michael Lentner and Dr Bernard Moreton.

In attendance: Mr P. L. Clinton, independent examiner of the accounts.

Apologies for absence were received from Professor Michael Lapidge, The Rev'd Professor Richard Pfaff, Dr Frank Lawrence, Fr Anthony Ward, Miss Barbara Harvey, Mr Peter Jackson, Mr Christopher Hodkinson, Dr John Quaiife, Deacon James Scheer, M. Jean-Loup Lemaître, Fr Michael G. Witzak, Mr Steve Woodward, Dr Elizabeth Robinson, Dr Paul Cavill, Dr Catherine Cubitt, the Rev'd Canon Dr John Toy and Professor Helmut Gneuss.

1. MINUTES

The Minutes of the one hundred and ninth Annual Meeting were received and signed.

2. COMMEMORATIONS

Commemoration was made of Michel Huglo (1921–2012), Honorary Vice-President of the Society, and of Mr Martin Burr (1953–2012), member since 1992 and member of Council since 1998. The Society also mourned the death of Professor Mechthild Gretsche (1945–2013), wife of its Vice-President Professor Helmut Gneuss.

3. STATEMENTS FROM THE CHAIR

The President commended the work of the new and retiring Chairmen of Council, and reserved especial thanks for the tireless work of the Treasurer.

4. REPORTS

The Reports of the Secretary and the Treasurer were considered.

5. ACCOUNTS

The Treasurer presented the accounts for 2012. By an oversight no Gift Aid tax reclaim was made in 2011; a double claim was therefore made in 2012. Interest rates continue to be significantly lower than the rate of inflation, thereby diminishing the real value of our reserves. Boydell & Brewer will pay royalties for the whole of 2012 by 30 June 2013, and from 1 Jan 2013 will pay the Society every six months, for periods from January to June and July to December, each being sent out within 3 months of the previous period.

6. ELECTION OF THE PRESIDENT

Abbot Cuthbert Johnson was elected President for the year 2013–14.

7. ELECTION OF OFFICERS

The following elections were made for 2013–14:

<i>Chairman of Council:</i>	Professor Susan Rankin
<i>General Secretary:</i>	Dr Nicolas Bell
<i>Publications Secretary:</i>	Dr Rosalind Love
<i>Treasurer:</i>	Dr Bernard Moreton
<i>Assistant Treasurer:</i>	Mr Peter Jackson

8. ELECTION OF COUNCIL

Professor Nigel Morgan, Mr Christopher Hodkinson and the Rev'd Canon Dr John Toy were re-elected to the Council for a further period of three years, to serve until 2016.

9. INDEPENDENT ACCOUNTS EXAMINER

The Meeting resolved to invite Mr Patrick Clinton to undertake the duties of Independent Accounts Examiner for the financial year 1 January – 31 December 2013.

10. ANNUAL MEETING 2014

The Meeting resolved that the next Annual Meeting of the Society be held on Tuesday 29 April 2014.

There being no other business, the Meeting concluded at 2.26 p.m.

4 Report of the Secretary for 2013

The Society issued its 120th volume in 2013, against subscriptions for 2008. This is the second volume of Nigel Morgan's edition of English Monastic Litanies of the Saints after 1100, covering foundations arranged alphabetically from Pontefract to York. A third volume, comprising an introduction, commentary and indexes will follow next year. Meanwhile, Calvin Bower's edition of the Liber Ymnorum of Notker Balbulus is proceeding apace, and should be published in two volumes at the end of 2014. The typographical complexities of this edition have required prolonged discussion between the editor, the Publications Committee and the publisher, all of which promises a publication of the first class. The continued strengthening of our working relationship with our publishers Boydell & Brewer provides the chief means for the Society to demonstrate its public benefit, as they continue to explore new means of making our publications as widely available as possible.

During 2013 the Publications Committee has also been closely involved in the preparation of the next volume of the Society's Subsidia, our member Dr Jesse Billett's extended monograph on the Divine Office in Anglo-Saxon England. Three members of Council read through his work in detail and offered various minor comments which have now been incorporated into the text; the Society has also commissioned indexes for the book, which should be published in the next few months.

At its Council meeting last year, the Society discussed the uses to which the legacy left to us by the late Mr Martin Burr might be put. Some of these ideas will be initiated in coming months.

During the year we have welcomed five new members into the Society: Dom Benedict Andersen OSB (Stamullen, Ireland), Dr Richard Hawtree (Hindhead), Cllr David Hurley (Gravesend), the Rev'd Dr Uwe Michael Lang (The London Oratory) and Mr Jeremy John Sims (Newbury).

Nicolas Bell
General Secretary
11 April 2014

5 Treasurer's report for 2013

The Independently Examined Accounts are set out below in the usual format. A statement of income and expenditure by volume will be available as usual at the Annual Meeting, together with the accounts to date for 2014.

The increase in subscription income in 2013 follows a fall last year. Bank interest continues at an historic low, with a corresponding reduction in the real value of our publishing reserves. All UK charities are suffering from this, and will do until UK bank rates rise again.

The recent benefaction from Martin Burr is shown in a separate account in the Balance Sheet, pending a decision of Council as to how best to invest it, and to apply it to the purposes of the Society.

The finances of the Society remain healthy, and well-prepared to fund the volumes in preparation.

Bernard Moreton, Honorary Treasurer
3 March 2014

The Henry Bradshaw Society
Statement of Accounts for the year ending 31 December 2013

2012

2013

2012

2013

ACCUMULATED FUND MOVEMENTS

- Capital Overheads	37.51	- Back Subscriptions	102.50
		37.81 Non-Attributable Subs	17.58
		1360.56 General Royalty	2117.21
		Income	
		411.84 Income Tax	-
		Repayments	
		447.20 Bank Interest	677.35
		- Sundries	3.31

Vol 119: English Monastic Litanies 1

8048.31 Tfr DB to Acc. Fund	-	5350.50 Tfr CR to Acc. Fund	-
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Vol 120: English Monastic Litanies 2

- Tfr DB to Acc. Fund	7971.45	- Tfr CR to Acc. Fund	5534.50
8048.31 (Subtotal)	8008.96	7607.91 (Subtotal)	8452.45

440.40	Total financial movement	443.49
62908.35	Accumulated Fund b/f	62467.95
62467.95	Accumulated Fund c/f	62911.44

BALANCE SHEET

VOLUMES IN PROGRESS

Vol 119: English Monastic Litanies 1

Actual costs		Revenue	
5902.00	Printing	-	5350.50 Subs 2007
2056.63	Distribution		-
89.68	General o/heads 2007		-
Tfr to Accumulated Fund			
-8048.31	Tfr DB to Acc. Fund	-	-5350.50 Tfr CR to Acc. Fund
.00	(Subtotal)	.00	(Subtotal)

Vol 120: English Monastic Litanies 2

Actual costs		Revenue	
-	Printing	6267.45	- Subs 2008
-	Distribution	1598.60	5534.50
-	General o/heads 2008	105.40	
Tfr to Accumulated Fund			
-	Tfr DB to Acc. Fund	-7971.45	- Tfr CR to Acc. Fund
.00	(Subtotal)	.00	(Subtotal)

WIP NOT YET ASSIGNED

Provisionals 2008

105.40	O/heads 2008	-	5146.00 Subscriptions 2008
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Provisionals 2009

168.30	O/heads 2009	168.30	4999.00 Subscriptions 2009
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Provisionals 2010

103.12	O/heads 2010	103.12	4937.55 Subscriptions 2010
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Provisionals 2011

71.99	O/heads 2011	71.99	4602.30 Subscriptions 2011
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Provisionals 2012

92.81	O/heads 2012	92.81	4288.50 Subscriptions 2012
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Provisionals 2013

-	O/heads 2013	85.68	2250.50 Subscriptions 2013
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Provisionals 2014

			- Subscriptions 2014
541.62	(Subtotal)	521.90	(Subtotal)
		26223.85	2409.50
		(Subtotal)	(Subtotal)

26192.85

ASSETS AND LIABILITIES

ASSETS		LIABILITIES												
134770.82	Current Bank Accounts	137352.89	370.64 Prepaid subs suspense 318.79											
			Benefactions											
			46250.00 Martin Burr Legacy 48451.71											
135312.44	<i>BALANCE SHEET DB</i>	137874.79	72844.49 <i>BALANCE SHEET CR</i> 74963.35											
62467.95	NETT ASSETS	62911.44	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;">REPRESENTING</th> </tr> </thead> <tbody> <tr> <td style="width: 15%;">62908.35</td> <td style="width: 60%;">Accumulated Fund b/f</td> <td style="width: 25%; text-align: right;">62467.95</td> </tr> <tr> <td style="text-align: right;">-440.40</td> <td>Transfer to Acc. Fund</td> <td style="text-align: right;">443.49</td> </tr> <tr> <td style="border-top: 1px solid black;">62467.95</td> <td style="border-top: 1px solid black;">Accumulated Fund c/f</td> <td style="border-top: 1px solid black; text-align: right;">62911.44</td> </tr> </tbody> </table>	REPRESENTING		62908.35	Accumulated Fund b/f	62467.95	-440.40	Transfer to Acc. Fund	443.49	62467.95	Accumulated Fund c/f	62911.44
REPRESENTING														
62908.35	Accumulated Fund b/f	62467.95												
-440.40	Transfer to Acc. Fund	443.49												
62467.95	Accumulated Fund c/f	62911.44												

CASH MOVEMENTS

		2012		2013
68.95	Postage & telephone	62.02	4682.93	Subscriptions 5571.73
23.86	Stationery etc	23.66	447.20	Bank Interest 677.35
			411.84	Income Tax Repayments -
5902.00	Main Series Printing	6267.45	46250.00	Benefactions 2201.71
2056.63	Main Series Distribution	1598.60	1360.56	Royalties 2117.21
-	Back issue costs	37.51	-	Sundries 3.31
8051.44	(Subtotal)	7989.24	53152.53	(Subtotal) 10571.31
	Postings Contra			Postings contra
-	Accumulated Funds	-37.51	-2257.41	Accumulated Funds -2917.95
-7958.63	Wip Publication Costs	-7866.05	-4635.63	Wip Revenue Accounts -5503.50
-92.81	Wip Overhead Accounts	-85.68	-46259.49	Liabilities -2149.86
.00	(Subtotal)	.00	.00	(Subtotal) .00

Signed on behalf of all the trustees :

<i>(signed)</i> M.B.Moreton <i>Honorary Treasurer</i>	<i>Date:</i> 4 Feb 2014
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Independent examiner's report on the accounts for the period 1 January 2013 to 31 December 2013

To the officers of the Henry Bradshaw Society:

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination included a review of the accounting records kept by the Treasurer and a comparison of the banking accounts and either source documents, or copies of same, with those records. The examination also gave consideration as to unusual items or disclosures in the accounts.

No explanations or clarifications were requested of the Treasurer as all evidence provided enabled satisfactory completion of my review and there were no unusual items or disclosures identified.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts. I have concluded that the accounts placed before you represent a fair and accurate record of the financial position of the Charity.

<i>(signed)</i> P.L.Clinton <i>Independent Examiner</i>	<i>Date:</i> 5 Feb 2014
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The object of the Society is the advancement of religion and to educate the public in religious knowledge in particular by undertaking liturgical study and research and publishing the useful results thereof; in furtherance of these objects but no further or otherwise:

(a) to print and publish facsimiles documents rare editions and manuscripts and such other works as may be deemed desirable;

(b) to promote lectures and meetings;

(c) to acquire receive and administer any copyrights and rights in the nature of copyrights relating to the foregoing objects.