



Henry Bradshaw Society

Annual Reports for 2011

ANNUAL MEETING
17 April 2012

Henry Bradshaw Society

Registered UK Charity no. 278781
www.henrybradshawsociety.org

President

Dom Cuthbert Johnson OSB

Vice-Presidents

Professor Helmut Gneuss
Miss Barbara Harvey
M. Michel Huglo
The Revd Professor R. W. Pfaff

Chairman of Council

Professor Michael Lapidge
Clare College, Cambridge CB2 1TL
email: ml26@cam.ac.uk

General Secretary

Dr Nicolas Bell
Music Collections, The British Library, 96 Euston Road, London NW1 2DB
email: Nicolas.Bell@bl.uk

Publications Secretary

Dr Rosalind Love
Department of Anglo-Saxon, Norse and Celtic, University of Cambridge
9 West Road, Cambridge CB3 9DP
email: rcl10@cam.ac.uk

Treasurer

Dr M. B. Moreton
Waterloo House, High Street, Rolvenden, Cranbrook, Kent TN17 4LN
email: hbs.treasurer@gmail.com

Assistant Treasurer

Mr Peter Jackson
5A Green Place, Oxford OX1 4RF
email: Peter.Jackson14@btinternet.com

Publisher to the Society

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Melton, Woodbridge, Suffolk IP12 1SY
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Rochester, NY 14620-2731, USA
www.boydell.co.uk

1 Notice of Annual Meeting

The one hundred and ninth Annual Meeting of the Society will be held on Tuesday 17 April 2012 at 2 p.m. in the Panizzi Room, The British Library, 96 Euston Road, London NW1 2DB.

The meeting will be followed by a meeting of the Society's Council, which members are welcome to attend, and will be preceded by a sandwich lunch at 1.15 p.m., to which all members attending the meeting are cordially invited. The Secretary will collect members from the Information Desk in the entrance hall of the Library at 1.10 p.m.

2 Agenda for Annual Meeting

1. APOLOGIES

To receive apologies for absence.

2. COMMEMORATIONS

3. MINUTES

To receive the Minutes of the one hundred and seventh Annual Meeting.

4. STATEMENTS FROM THE CHAIR

5. REPORTS

To receive the Reports of the Secretary and Treasurer.

6. ACCOUNTS

To receive and accept the Accounts for 2011.

7. ELECTION OF THE PRESIDENT

To report that the Annual Meeting of 2011 elected Dom Cuthbert Johnson as President of the Society for 2011-12.

To consider the election of the President for 2012-13.

8. ELECTION OF THE ADMINISTRATIVE OFFICERS

To report that the Officers of the Council for 2011-12 elected by the 2010 Annual Meeting were as follows:

<i>Chairman</i>	Professor Michael Lapidge
<i>General Secretary</i>	Dr Nicolas Bell
<i>Publications Secretary</i>	Dr Rosalind Love
<i>Treasurer</i>	Dr Bernard Moreton
<i>Assistant Treasurer</i>	Mr Peter Jackson

To note that in 2009 Professor Lapidge announced his intention to retire as Chairman of Council in 2012.

To consider the election of Officers for 2012–13.

9. ELECTION OF COUNCIL

To report that the membership of Council is as follows:

- The Administrative Officers of Council
- Additional elected members, as follows:

(a) *elected 2009, to serve until 2012*: Dr Catherine Cubitt, Dr David Pelteret, Professor Susan Rankin, Fr Anthony Ward.

(b) *elected 2010, to serve until 2013*: Mr Martin Burr, Professor Nigel Morgan.

(c) *elected 2011, to serve until 2013*: Mr Christopher Hodkinson.

(d) *elected 2011, to serve until 2014*: Professor David Ganz, Dr Alan Thacker, Mr Henry Parkes, Dr Frank Lawrence.

The additional members elected in 2009 now retire, and are eligible for re-election.

To consider the election of members of Council. (*Will members of the Society note that under item 21 of the Constitution nominations for new members of Council must be made in writing to the Secretary. Members wishing to make nomination should ensure that their candidate is willing to stand, and that the nomination is received by the General Secretary on or before Tuesday 10 April 2012.*)

9. ELECTION OF ACCOUNTS EXAMINER

To report that the Annual Meeting of 2011 resolved to invite Mr Patrick Clinton to undertake the duties of Independent Accounts Examiner for the year, and that Mr Clinton subsequently agreed.

To consider the appointment of the Independent Accounts Examiner for the year 2012.

10. ANNUAL MEETING 2013

To consider the date of the one hundred and tenth Annual Meeting.

11. ANY OTHER BUSINESS

3 Minutes of the Annual Meeting, 10 May 2011

The one hundred and eighth Annual Meeting of the Society was held on Tuesday 10 May 2011 at 11.30 a.m. in the Panizzi Room of the British Library, London.

Present:

Dom Cuthbert Johnson (President, in the Chair), Dr Nicolas Bell, Mr Martin Burr, Professor David Ganz, Mr Christopher Hodkinson, Dr Frank Lawrence, Professor Michael Lapidge, Dr Rosalind Love, Mr Peter Jackson, Mr Henry Parkes, Dr Bernard Moreton, Professor Nigel Morgan, Dr David Pelteret, Dr Elizabeth Robinson, Professor Susan Rankin and The Rev'd Canon John Toy.

In attendance: Mr P. L. Clinton, independent examiner of the accounts.

Apologies for absence were received from Dr Janet Sorrentino, Miss Barbara Harvey (Honorary Vice-President), Prof. Rosamond McKitterick, Deacon James Scheer, Dr Alcuin Reid, Fr Anthony Ward, Dr Alan Thacker and The Rev'd Prof. Richard Pfaff (Honorary Vice-President).

1. MINUTES

The Minutes of the one hundred and seventh Annual Meeting were confirmed.

3. STATEMENTS FROM THE CHAIR

The President thanked the Council for its work over the previous year, and was pleased to note the growth in numbers of the Society's membership.

4. REPORTS

The Reports of the Secretary and the Treasurer were considered. The Treasurer pointed out that the expenditure on the scanning of past volumes for print-on-demand is now almost completed, and that royalties will continue to accrue from sales of past volumes, which should in due course offset this investment. The Meeting adopted both Reports; accepted the accounts; recorded a vote of thanks to the Secretary and the Treasurer; and expressed its appreciation of Mr Clinton's services as independent examiner.

5. ELECTION OF THE PRESIDENT

Abbot Cuthbert Johnson was elected President for the year 2011-12.

6. ELECTION OF OFFICERS

The following elections were made for 2011-12:

<i>Chairman of Council:</i>	Professor M. Lapidge
<i>General Secretary:</i>	Dr N. J. Bell
<i>Publications Secretary:</i>	Dr Rosalind Love
<i>Treasurer:</i>	Dr M. B. Moreton
<i>Assistant Treasurer:</i>	Mr Peter Jackson

7. ELECTION OF COUNCIL

Professor David Ganz and Dr Alan Thacker were re-elected to Council for a further period of three years, to serve until 2014. It was noted that Dom Cuthbert Johnson had been elected as President during his last term of service on Council, and that he did not wish to seek renewal of his position as Councillor. Mr Christopher Hodgkinson was elected to serve on Council until 2013, and Mr Henry Parkes and Dr Frank Lawrence until 2014.

8. INDEPENDENT ACCOUNTS EXAMINER

The Meeting resolved to invite Mr Patrick Clinton to undertake the duties of Independent Accounts Examiner for the financial year 1 January - 31 December 2011.

9. ANNUAL MEETING

The Meeting resolved that the next Annual Meeting of the Society be held on Tuesday 17 April 2012.

There being no other business, the Meeting concluded at 12.15 p.m.

4 Report of the Secretary for 2011

It is unfortunate that another year has passed without a new publication being issued to members, but one should not deduce from this that the Society has been idle. By the end of the year two substantial volumes had been sent to our publishers, and we hope that both will be in the press very soon, for issue later this year. The first volume of Professor Nigel Morgan's edition of *English Monastic Litanies of the Saints after 1100* will be published in our Main Series over the summer, and will consist of editions of litanies from monastic houses arranged alphabetically from Abbotsbury to Peterborough; a second volume will conclude the edition and provide commentaries and indexes. The other is a further volume in our Subsidia Series, Dr Jesse Billett's study of *The Divine Office in Anglo-Saxon England*.

Every editor of a Henry Bradshaw volume devotes many months, often years, to the furtherance of the Society's charitable objectives, and many other members are hard at work in the preparation of future volumes, which we hope to see in print before long. None of this would be possible, however, without our Publications Committee, and in particular the Chairman of the Society's Council, Michael Lapidge, who will retire from post at this year's Annual Meeting. Professor Lapidge succeeded Dr Cowdrey to the Chair in 2000, but had already acted as publications secretary for fifteen years before that. In this long period of service he has provided a level of editorial care and scholarly rigour in his redaction of every volume which it will be difficult for any successor to replicate. Several of the Society's most useful and important publications have been issued under his Chairmanship, and they will remain reliable reference works for decades to come thanks to his scrupulous editorial oversight. The contract which Michael Lapidge drew up in 1986 between the Society and Boydell & Brewer constitutes a pivotal moment in the Society's history, and the happy working relationship which we continue to enjoy with our publisher owes much to his careful negotiations.

During the year we have welcomed Mr Andrew P. Scurr (London) and Miss Miriam M. Wendling (Cambridge) into membership of the Society.

Nicolas Bell
General Secretary
28 March 2012

5 Treasurer's report for 2011

The Independently Examined Accounts are set out below in the same format as last year. A statement of income and expenditure by volume will be available as usual at the Annual Meeting, together with the accounts to date for 2012.

As expected, bank interest was again at an historic low. The real value of our publishing reserves is reduced in consequence, although not alarmingly so. There is not much comfort in reflecting on the fact that most charities are in the same position.

The accounts show a small rise in subscription income following a fall last year due to invoicing problems.

The finances of the Society remain healthy, and well-prepared to fund the volumes in preparation.

Bernard Moreton
Honorary Treasurer
1 March 2012

The Henry Bradshaw Society
Statement of Accounts for the year ending 31 December 2011

2010		2011		2010		2011
ACCUMULATED FUND MOVEMENTS						
45.37 Capital Overheads		-		0.37 Non-Attributable Subs		6.50
				2229.67 Royalty Income		2437.78
2635.47 Reprint Program	250.00			193.77 Income Tax		-
				Repayments		
				387.59 Bank Interest		411.47
<u>2680.84</u> (Subtotal)		<u>250.00</u>		<u>2811.40</u> (Subtotal)		<u>2855.75</u>

130.56 Total financial movement	2605.75
60172.04 Accumulated Fund b/f	60302.60
60302.60 Accumulated Fund c/f	62908.35

BALANCE SHEET

VOLUMES IN PROGRESS

Vol 118: A Martyrology of Four Cities

Actual costs		Revenue	
5075.00 Printing	-	5390.00 Subs 2006	-
524.29 Distribution	-	2166.99 Subsidies 2006	-
193.74 General o/heads 2006	-		
Tfr to Accumulated Fund			
-5793.03 Tfr DB to Acc. Fund	-	-7556.99 Tfr CR to Acc. Fund	-
<u>.00</u> (Subtotal)	<u>.00</u>	<u>.00</u> (Subtotal)	<u>.00</u>

WIP NOT YET ASSIGNED

Provisionals 2007

89.68 O/heads 2007 89.68 5002.00 Subscriptions 2007 5022.50

Provisionals 2008

105.40 O/heads 2008 105.40 5125.50 Subscriptions 2008 5146.00

Provisionals 2009

168.30 O/heads 2009 168.30 4958.00 Subscriptions 2009 4999.00

Provisionals 2010

103.12 O/heads 2010 103.12 4490.42 Subscriptions 2010 4856.92

Provisionals 2011

- O/heads 2011 71.99 2246.80 Subscriptions 2011 4398.30

Provisionals 2012

- Subscriptions 2012 2516.00

466.50 **(Subtotal)** 538.49 21822.72 **(Subtotal)** 26938.72

ASSETS AND LIABILITIES

ASSETS

82047.47 Current Bank 89669.73
Accounts

LIABILITIES

388.65 Prepaid subs suspense 361.15

82513.97 **BALANCE SHEET DB 90208.22** 22211.37 **BALANCE SHEET CR 27299.87**

60302.60 **NETT ASSETS 62908.35**

REPRESENTING	
60172.04 Accumulated Fund b/f	60302.60
130.56 Transfer to Acc. Fund	2605.75
60302.60 Accumulated Fund c/f	62908.35

CASH MOVEMENTS

<i>2010</i>	2011	<i>2010</i>	2011
38.08 Postage & telephone	47.77	1989.92 Subscriptions: current year	2151.50
65.04 Stationery etc	29.98	102.50 Subscriptions: past years	448.50
		2246.80 Next year's subs. prepaid	2516.00
- Nett cost of lunch	-6.06	283.31 Prepayments received	404.71
		-444.59 Debit subs suspense a/cs	-432.21
		.37 Non-attributable subs.income	6.50
		4178.31 Subscription totals	5095.00
- Bank Charges	0.30	387.59 Bank Interest	411.47
		193.77 Income Tax Repayments	-
45.37 Back issue costs	-	2229.67 Royalties	2437.78
2635.47 Reprint Program	250.00		
2783.96 (Subtotal)	321.99	6989.34 (Subtotal)	7944.25
Postings Contra		Postings contra	
-2680.84 Accumulated Funds	-250.00	-2811.40 Accumulated Funds	-2855.75
-103.12 Wip Overhead Accounts	-71.99	-4339.22 Wip Revenue Accounts	-5116.00
		161.28 Liabilities	27.50
.00 (Subtotal)	.00	.00 (Subtotal)	.00

Signed on behalf of all the trustees :

<i>(signed)</i> M B Moreton <i>Honorary Treasurer</i>	<i>Date:</i> 13 Feb 2012
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Independent examiner's report on the accounts

To the officers of the Henry Bradshaw Society:

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination included a review of the accounting records kept by the Treasurer and a comparison of the banking accounts and either source documents, or copies of same, with those records. The examination also gave consideration as to unusual items or disclosures in the accounts. Satisfactory explanations were given by the Treasurer to all my enquiries during the course of my independent review and there were no unusual items or disclosures identified.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

I have concluded that the accounts placed before you represent a fair and accurate record of the financial position of the Charity.

<i>(signed)</i> P L Clinton <i>Independent Examiner</i>	<i>Date:</i> 14/2/2012
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The object of the Society is the advancement of religion and to educate the public in religious knowledge in particular by undertaking liturgical study and research and publishing the useful results thereof; in furtherance of these objects but no further or otherwise:

(a) to print and publish facsimiles documents rare editions and manuscripts and such other works as may be deemed desirable;

(b) to promote lectures and meetings;

(c) to acquire receive and administer any copyrights and rights in the nature of copyrights relating to the foregoing objects.