



Henry Bradshaw Society

Annual Reports for 2009

ANNUAL MEETING
23 April 2010

Henry Bradshaw Society
Registered UK Charity no. 278781
www.henrybradshawsociety.org

President

Dom Cuthbert Johnson OSB

Vice-Presidents

Professor Helmut Gneuss
Miss Barbara Harvey
M. Michel Huglo
The Revd Professor R. W. Pfaff

Chairman of Council

Professor Michael Lapidge
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Dr Nicolas Bell
Music Collections, The British Library, 96 Euston Road, London NW1 2DB
email: Nicolas.Bell@bl.uk

Publications Secretary

Dr Rosalind Love
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Treasurer

Dr M. B. Moreton
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1 Notice of Annual Meeting

The one hundred and seventh Annual Meeting of the Society will be held on Friday 23 April 2010 at 2 p.m. in the Panizzi Room, The British Library, 96 Euston Road, London NW1 2DB.

The meeting will be preceded by a sandwich lunch at 1.15 p.m., to which all members attending the meeting are cordially invited. The Secretary will meet members at the Information Desk in the entrance hall of the Library at 1.15, and will return at 2 to collect those who do not require lunch.

2 Agenda for Annual Meeting

1. APOLOGIES

To receive apologies for absence.

2. COMMEMORATIONS

3. MINUTES

To receive the Minutes of the one hundred and sixth Annual Meeting.

4. STATEMENTS FROM THE CHAIR

5. REPORTS

To receive the Reports of the Secretary and Treasurer.

6. ELECTION OF THE PRESIDENT

To report that the Annual Meeting of 2009 elected Dom Cuthbert Johnson as President of the Society for 2009–10.

To consider the election of the President for 2010–11.

7. ELECTION OF THE ADMINISTRATIVE OFFICERS

To report that the Officers of the Council for 2009–10 elected by the 2009 Annual Meeting were as follows:

<i>Chairman</i>	Professor M. Lapidge
<i>General Secretary</i>	Mr P. Jackson (to serve until 31 July 2009); Dr N. J. Bell (to serve from 1 August 2010)
<i>Publications Secretary</i>	Dr Rosalind Love
<i>Treasurer</i>	Dr M. B. Moreton
<i>Assistant Treasurer</i>	Mr P. Jackson

To consider the election of Officers for 2010–11.

8. ELECTION OF COUNCIL

To report that the membership of Council is as follows:

- The Administrative Officers of Council
- Additional elected members, as follows:

(a) *elected 2009, to serve until 2012*: Dr Catherine Cubitt, Dr D. Pelteret, Professor Susan Rankin, Fr A. Ward.

(b) *elected 2008, to serve until 2011*: Professor D. Ganz, Dom Cuthbert Johnson OSB, Dr A. Thacker.

(c) *elected 2007, to serve until 2010*: Mr M. J. Burr, Professor N. J. Morgan, Mr N. Orchard.

The additional members elected in 2007 now retire, and are eligible for re-election.

To consider the election of members of Council. (*Will members of the Society note that under item 21 of the Constitution nominations for new members of Council must be made in writing to the Secretary. Members wishing to make nomination should ensure that their candidate is willing to stand, and that the nomination is received by the General Secretary on or before Friday 16 April 2010.*)

9. ELECTION OF ACCOUNTS EXAMINER

To report that the Annual Meeting of 2009 resolved to invite Mr Patrick Clinton to undertake the duties of Independent Accounts Examiner for the year, and that Mr Clinton subsequently agreed.

To consider the appointment of the Independent Accounts Examiner for the year 2010.

10. ANNUAL MEETING 2011

To consider the date of the one hundred and eighth Annual Meeting.

11. ANY OTHER BUSINESS

3 Minutes of the 2009 Annual Meeting

The one hundred and sixth Annual Meeting of the Society was held on Friday 24 April 2009 in the Institute of Historical Research, Senate House, Malet Street, London.

Present: Dom Cuthbert Johnson (President, in the Chair), Dr N. J. Bell, Dr J. D. Billett, Mr M. J. Burr, Mr P. L. Clinton, Dr Catherine Cubitt, Professor D. Ganz, Mr P. Jackson, Professor M. Lapidge, Dr Rosalind Love, Dr M. B. Moreton, Professor N. Morgan, Mr N. Orchard, Dr D. Pelteret, The Revd Professor R. W. Pfaff (Honorary Vice-President), Professor Susan Rankin, Dom Alcuin Reid, Dr Elizabeth Robinson, Dr Rebecca Rushforth, Dr A. Thacker, The Revd Canon J. Toy.

Apologies for absence were received from Professor Virginia Brown, Dr Alicia Corrêa, The Revd Dr H. E. J. Cowdrey (Honorary Vice-President), Dr Cristina Dondi, Professor H. Gneuss (Honorary Vice-President), Professor Ritva Maria Jacobsson, Professor Rosamond McKitterick, Fr A. Ward, The Very Revd Dr M. G. Witczak.

1. MINUTES

The Minutes of the one hundred and fifth Annual Meeting were confirmed.

2. COMMEMORATION

Commemoration was made of The Revd Professor Henry Chadwick, President of the Society 1989–97 and Honorary Vice-President 1997–2008.

3. STATEMENTS FROM THE CHAIR

The President observed that several members of the Society, including the immediate past President (Miss Barbara Harvey), the Secretary and himself, had been present at Professor Chadwick's memorial service in Christ Church Cathedral, Oxford. He expressed his pleasure at the large attendance at the Annual Meeting; hoped that it might herald a revival in liturgical study; and hoped that the Society might play its part in that revival, particularly through development of its website.

4. REPORTS

The Reports of the Secretary and the Treasurer were considered. The Treasurer observed that the 2008 Accounts were the first to be presented since Mr Patrick Clinton had succeeded Mr James Cleggett as Independent Accounts Examiner, and had been set out in a new format which, he hoped, might be more intelligible to non-accountants. The Meeting adopted both Reports; recorded a vote of thanks to the Secretary and the Treasurer; and expressed its appreciation of Mr Clinton's services.

5. ELECTION OF THE PRESIDENT

Dom Cuthbert Johnson was elected President for the year 2009–10.

6. ELECTION OF OFFICERS

Mr Jackson informed the Meeting that he did not wish to seek re-election as Secretary, as he had found that his work commitments made it difficult for him to discharge the responsibilities of the post adequately. The Meeting accepted this decision and expressed its

gratitude to Mr Jackson for his service. Mr Jackson agreed to remain as Assistant Treasurer for the present; and it was further agreed that Mr Jackson would remain in office as Secretary until 31 July 2009, to enable an orderly transition to be made to his successor.

With the above proviso, the following elections were then made for 2009–10:

<i>Chairman of Council:</i>	Professor M. Lapidge
<i>General Secretary:</i>	Dr N. J. Bell
<i>Publications Secretary:</i>	Dr Rosalind Love
<i>Treasurer:</i>	Dr M. B. Moreton
<i>Assistant Treasurer:</i>	Mr P. Jackson

7. ELECTION OF COUNCIL

The following three members were re-elected to Council to serve until 2012, their previous terms having expired in 2009:

Dr Catherine Cubitt, Professor Susan Rankin, Fr A. Ward.

The Secretary informed the Meeting that neither Dr Alicia Corrêa nor Professor Rosamond McKitterick, whose terms of office had also expired, wished to stand for re-election. Both scholars had asked him to convey their gratitude for the opportunity to serve as members of Council, and their continuing support of the Society's work. The Meeting, in turn, expressed its gratitude to Dr Corrêa and Professor McKitterick for their long service on Council.

The following was newly elected to Council, to serve until 2012:

Dr D. Pelteret.

8. INDEPENDENT ACCOUNTS EXAMINER

The Meeting resolved to invite Mr Patrick Clinton to undertake the duties of Independent Accounts Examiner for the financial year 1 January – 31 December 2009.

9. ANNUAL MEETING

The Meeting resolved that the next Annual Meeting of the Society be held on Friday 23 April 2010. The Meeting accepted with gratitude an offer from Dr Bell to explore the possibility of holding the Meeting in the British Library.

10. ANY OTHER BUSINESS

The Revd Professor Pfaff suggested that the Society should sponsor a history of liturgical study in the late nineteenth and early twentieth centuries, on the basis of its own archive (now being catalogued) and the papers of Edmund Bishop at Downside.

4 Report of the Secretary for 2009

The year has been a highly successful one in many respects, with the publication of new volumes in our Main Series and the Subsidia as well as a very significant expansion in the programme of reprints, but we were saddened at the end of the year by the death of one of our most active members, The Rev'd John Cowdrey, on 4 December at the age of 83.

Dr Cowdrey was an authority on several different aspects of church history, and his books include studies of Pope Gregory VII, Abbot Desiderius of Monte Cassino and Lanfranc of Canterbury. He was a fellow of St Edmund Hall, Oxford for more than fifty years, was elected to the British Academy in 1991 and was made DD in 2000. His membership of the Henry Bradshaw Society extended back to at least 1953 (the year of his ordination). He became Chairman of Council in 1986, and oversaw the revival in the Society's membership and publications which has ensured its good health to this day. On his retirement as Chairman in 2000, he was elected a Vice-President, in which capacity he continued to support the Society until his death.

Volume CXVIII of the Society's publications was issued to members in 2009, against subscriptions for the year 2006. Professor Ó Riain's edition of *A Martyrology of Four Cities* is an edition of the two closely related historical martyrologies of Dublin and Lund, annotated to show their shared ancestry in martyrologies from Metz and Cologne. Its publication was supported by a substantial grant of money from the National University of Ireland, for which the Society is most grateful.

The fourth volume of the Society's Subsidia is Canon Toy's study of *English Saints in the Medieval Liturgies of Scandinavian Churches*, which lists and transcribes liturgical texts associated with some 74 English saints in no fewer than 462 manuscripts and 25 printed books from medieval Scandinavia.

In the past year our publisher Boydell & Brewer's programme to make older volumes of the Society's publications available through print-on-demand has accelerated rapidly, to the extent that by the time of our Annual Meeting almost all of the Society's volumes are scheduled to be available for purchase. Developments in technology mean that the Society's financial investment in this programme has been less than originally anticipated, and we will receive a portion of the profit arising from sales of the volumes.

Negotiation of the print-on-demand programme was one of many tasks properly belonging to the Secretary but undertaken by the Treasurer in this year when the Secretaryship was handed over from Peter Jackson to Nicolas Bell. I am particularly grateful to Dr Moreton and Mr Jackson for enabling this transition to take place in such an orderly fashion.

During the year we have welcomed the following into membership of the Society: Dr Ann Buckley (Trinity College, Dublin); Mr David Drewery (Appleby, Cumbria); Mr Piers Hugill (London); Mr Robin McNeil (Littleton, Colorado); Mr P. F. J. Mowforth (London); the National Archives of Norway; Mr Henry Parkes (Gonville and Caius College, Cambridge); Prof. B. D. Spinks (Yale University, New Haven); and Mr Benjamin Wild (Porton, Wiltshire).

Nicolas Bell
General Secretary

29 March 2010

5 Treasurer's report for 2009

The Independently Examined Accounts are set out below in the same format as last year. A statement of income and expenditure by volume will be available as usual at the Annual Meeting, together with the accounts to date for 2010.

Despite considerable publishing activity in the course of 2009, including making most of the back catalogue available once again in the Print on Demand project, and the expenditure on the archiving of the Society's old papers, the overall position of the finances at the end of the year remains remarkably close to that at its beginning. They remain healthy, and well-prepared to fund the volumes in preparation, as well as the completion of the Print on Demand project.

As expected, bank interest was considerably lower in 2009 than in 2008; and we have to assume that 2010 will be rather worse again, though inflation is likely to remain at low levels.

The new arrangements for online payment appear to have been generally welcomed. Experience in the first year suggests that the fees charged for international payments are lower than anticipated; members will, of course, benefit from that. Payments from members who do not have UK bank accounts are probably most economically handled through the online payment page linked to the Society's web site, or by International Bank Transfer (IBAN).

Payments from members with UK bank accounts are probably most economically handled either by old-fashioned cheque or by direct bank transfer. The membership number is the only reference needed.

Bernard Moreton
Honorary Treasurer

1 March 2010

The Henry Bradshaw Society
Statement of Accounts for the year ending 31 December 2009

2008	2009	2008	2009
ACCUMULATED FUND MOVEMENTS			
49.09 Archiving costs	1711.90	123.00 Back Subscriptions	61.50
		28.35 Non-Attributable Subs	3.90
		1006.07 General Royalty Income	1993.42
Non-subscription publishing		242.48 Income Tax Repayments	230.39
English Saints ...	1945.00	3380.23 Bank Interest	1564.63
559.37 Reprint Program	1958.68	25.00 Sundries	4.08
Vol 117: Saints in English Kalendars			
9481.40 Tfr Db To Acc. Fund		5475.92 Tfr Cr To Acc. Fund	
Vol 118: A Martyrology of Four Cities			
Tfr DB to Acc. Fund	5793.03	Tfr CR to Acc. Fund	7556.99
<u>10089.86</u> (Subtotal)	<u>11408.61</u>	<u>10281.05</u> (Subtotal)	<u>11414.91</u>
		191.19 Financial movement	6.30
		59974.55 Accumulated Fund b/f	60165.74
		60165.74 Accumulated Fund c/f	60172.04

BALANCE SHEET

VOLUMES IN PROGRESS

Vol 117: Saints in English Kalendars

Actual costs		Revenue	
7778.00 Printing	-	5475.92 Subs 2005	-
1330.43 Distribution	-		
372.97 General o/heads 2005	-		
Tfr to Accumulated Fund			
-9481.40 Tfr DB to Acc. Fund	-	-5475.92 Tfr CR to Acc. Fund	-
<u>0.00</u> (Subtotal)	<u>0.00</u>	<u>0.00</u> (Subtotal)	<u>0.00</u>

Vol 118: A Martyrology of Four Cities

Actual costs		Revenue	
- Printing	5075.00	- Subs 2006	5390.00
- Distribution	524.29	- Subsidies 2006	2166.99
- General o/heads 2006	193.74		
Tfr to Accumulated Fund			
- Tfr DB to Acc. Fund	-5793.03	- Tfr CR to Acc. Fund	-7556.99
<u>0.00</u> (Subtotal)	<u>0.00</u>	<u>0.00</u> (Subtotal)	<u>0.00</u>

<i>2008</i>	<i>2009</i>	<i>2008</i>	<i>2009</i>
WIP NOT YET ASSIGNED			
Provisionals 2006			
<i>193.74</i> O/heads 2006	-	<i>5308.00</i> Subscriptions 2006	-
Provisionals 2007			
<i>89.68</i> O/heads 2007	<i>89.68</i>	<i>4858.50</i> Subscriptions 2007	<i>5002.00</i>
Provisionals 2008			
<i>105.40</i> O/heads 2008	<i>105.40</i>	<i>4387.50</i> Subscriptions 2008	<i>5105.00</i>
Provisionals 2009			
- O/heads 2009	<i>168.30</i>	<i>2124.50</i> Subscriptions 2009	<i>4876.00</i>
Provisionals 2010			
		- Subscriptions 2010	<i>2500.50</i>
<u>388.82</u> (Subtotal)	<u>363.38</u>	<u>16678.50</u> (Subtotal)	<u>17483.50</u>

ASSETS AND LIABILITIES

<i>76712.25</i> Current Bank Accounts	<i>77842.09</i>	- Reprint liabilities	<i>-244.98</i>
		<i>244.19</i> Prepaid subs suspense	<i>549.93</i>
		<i>12.64</i> CAF fee suspense	-
		- WIP accruals	<i>244.98</i>
<u>77101.07</u> BALANCE SHEET DB	<u>78205.47</u>	<u>16935.33</u> BALANCE SHEET CR	<u>18033.43</u>
<u>60165.74</u> NETT ASSETS	<u>60172.04</u>		

CASH BOOK

<i>2008</i>	2009	<i>2008</i>	2009
<i>72.30</i> Postage & telephone	77.95	<i>2095.00</i> Subs: current year	2751.50
<i>15.79</i> Stationery etc	51.05	<i>571.50</i> Subscriptions: past years	1004.50
<i>17.31</i> Costs of Annual Meeting	39.30	<i>2124.50</i> Next year's subs. prepaid	2500.50
<i>34.00</i> Archiving costs	1665.00	<i>243.19</i> Prepayments received	580.15
		<i>-479.20</i> Debit subs suspense a/cs	-274.41
		<i>28.35</i> Non-attributable subs.	3.90
		<i>4583.34</i> Subscription totals	6566.14
<i>25.73</i> Cc Fees	22.58	<i>30.00</i> Cc Fee Suspense	12.83
		<i>3380.23</i> Bank Interest	1564.63
		<i>242.48</i> Income Tax Repayments	230.39
<i>7778.00</i> Main Series Printing	5075.00	<i>-</i> Publications Grants	2166.99
<i>1330.43</i> Main Series Distribution	524.29	<i>450.71</i> Royalties	1829.84
<i>15.09</i> Back issue costs	46.90	<i>555.36</i> Back Royalties	163.58
<i>-</i> Subsidia - Printing	1945.00		
<i>559.37</i> Reprint Program	1958.68	<i>-</i> Sundries	1.19
<i>9848.02</i> (Subtotal)	11405.75	<i>9242.12</i> (Subtotal)	12535.59
Postings Contra		Postings contra	
<i>-608.46</i> Accumulated Funds	-5615.58	<i>-4780.13</i> Accumulated Funds	-3855.03
<i>-9108.43</i> Wip Publication Costs	-5599.29	<i>-4668.00</i> Wip Revenue Accounts	-8361.99
<i>-105.40</i> Wip Overhead Accounts	-168.30		
<i>-25.73</i> Assets	-22.58	<i>206.01</i> Liabilities	-318.57
<i>0.00</i> (Subtotal)	0.00	<i>0.00</i> (Subtotal)	0.00

Signed on behalf of all the trustees :

<i>(signed)</i>	M B Moreton <i>Honorary Treasurer</i>	<i>Date:</i>	28 Jan 2010
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Independent examiner's report on the accounts

To the officers of the Henry Bradshaw Society:

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination included a review of the accounting records kept by the Treasurer and a comparison of the banking accounts and either source documents, or copies of same, with those records. The examination also gave consideration as to unusual items or disclosures in the accounts. Satisfactory explanations were given by the Treasurer to all my enquiries during the course of my independent review and there were no unusual items or disclosures identified.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

I note the Treasure's desire to simplify the Annual Report and believe that this will bring more clarity of financial matters to the benefit of members.

I have concluded that the accounts placed before you represent a fair and accurate record of the financial position of the Charity.

<i>(signed)</i>	P L Clinton <i>Independent Examiner</i>	<i>Date:</i>	1 Feb 2010
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